



## 2025 Starter Company Plus Program Requirements

As a participant to the 2025 Starter Company Plus grant program you have agreed to meet all the requirements listed below. In acknowledgement of these requirements, please sign a copy of this form and return it to the Program Coordinator WITH YOUR APPLICATION. Requirements below must be completed before December 1st, 2025.

- Submit proof of 25% personal contribution (from within the last 6 months from (date))
- Submit copy of Master Business Licence
- Submit proof of business bank account
- Submit proof of HST account number
- Submit proof of valid insurance
- Submit Proof of Social Insurance Number (not kept on file)

**The following activities must be confirmed by a 3<sup>rd</sup> party in the form of a written confirmation typically achieved by email.**

- 3 monthly meetings with a mentor - Participant must email dates of the meetings and mentors will be asked to email in confirmation as well.
  - Mentor Meeting #1 (1 hr of training) Date: \_\_\_\_\_
  - Mentor Meeting #2 (1 hr of training) Date: \_\_\_\_\_
  - Mentor Meeting #3 (1 hr of training) Date: \_\_\_\_\_
- Required attendance to:
  - 1 of 2 workshop (2 hrs of training) Workshop name and date: \_\_\_\_\_
  - 1 of 2 workshop (2 hr of training) Workshop name and date: \_\_\_\_\_
  - 1 of 2 networking event (1 hr of training) Event and date: \_\_\_\_\_
  - 2 of 2 networking event (1 hr of training) Event and date: \_\_\_\_\_
- Submit receipts of your purchases for review (totaling or exceeding grant value before HST)
  - \*The grant must be spent in its entirety whereby all items, services, and outcomes must be acquired and complete by December 1st, 2025)
- Final meeting with Program Coordinator - exit interview (1 hr of training)

Name and signature: \_\_\_\_\_

I understand the requirements listed above must be completed to receive my reimbursement grant.

YES

NO

